

## Living Africa Guidelines & Application Process

### Guidelines

**What We Fund:** Small community-based projects aimed at improving local education and/or health.

### **Application Process:**

Stage 1 is a brief application to get to know your organization and the goals for your intended program. Applicants will be notified if they have been selected for Stage 2.

Stage 2 is a more detailed application and evaluation process.

Organizations may only apply once per year.

**Grant Size:** Typically, in the range of \$5,000 - \$10,000 (USD)

**Non-profit Status:** Applicants must be a registered non-profit in its country operation. Applications from individuals are not accepted.

**Geography:** The program or project must take place on the African continent.

**Exclusions:** The American Fund is not able to make grants to individuals, nor is it able to consider multi-year grants.

**Note:** Although not required at the *Letter of Intent* (LOI) stage, to receive a grant from the American Fund your organization must be evaluated for membership eligibility.

Hardcopy, faxed, or emailed proposals will not be accepted. Applications must be written in English.

Please review the online application instructions below before beginning a new application.

### Online Application Instructions

#### **Your Account**

Prior to submitting a proposal through the online grants system, applicants need to complete a one-time registration. You will need to supply your contact information and create a password to log in to the system. If you have applied in the past, use your username and password to log in.

#### **Creating an Application**

After you log in, enter the access code "afc" in the box labeled "Access Code." Then click the "Living Africa" apply button to start your new application. Be sure to keep your account password so you or others in your organization can log in to the online portal in the future.

If you want to exit your application before it is complete, click on "Save as Draft" at the bottom of the screen. You can then come back later and continue to work on your application by signing in with your password and clicking "edit" your draft. There is also a "print packet" button if you wish to

create a printable document for internal review. When your application is complete click the “submit” button. You will receive an email confirming receipt of the application.

All application materials must be received by 11:45pm on the day of the deadline – however, technical support is only available until 4pm Eastern Standard Time.

Should you require assistance with the online proposal submission, please contact Elizabeth Drewry at: +1 617-391-3094 or [elizabeth.drewry@americanfund.info](mailto:elizabeth.drewry@americanfund.info)

All materials for the proposal must be attached to the online submission; please do not send any items separately by email or mail unless specifically requested by American Fund staff.

Click [here](#) to begin your application for the Living Africa Fund program.